



4.4.2 There are established systems and procedures for maintaining and Utilizing physical, academic and support facilities – laboratory, library, Sports complex, computers, classrooms, etc.

ADDITIONAL INFORMATION



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4.4.2 Additional Information

Maintenance Policy

The Maintenance Policy of the college is primarily focused on adequacy and optimal utilization of facilities to maintain the quality of education. The details of the policy with regard to systems and procedures for maintaining and utilizing physical, academic and support facilities are approved by the governing body. Maintenance committee of the college reviews all the facilities that are available, takes feedback from all the Heads of the department regarding facilities required and recommends to the governing body of the Institution.

The policy document is available in the website.

<https://www.pbsiddhartha.ac.in/pdf/Maintenance%20Policy.pdf>

The governing body appoints technical and skilled employees to take care of day to day maintenance of infrastructure which is supervised by the supervisors of the office. The supervisor coordinates with technical, support staff for the maintenance of indoor and outdoor infrastructure and facilities of the institution. Initiatives are taken from time to time to improve the physical ambiance of the campus. The Institution has developed policies and procedures for the purchase and maintenance of the infrastructure.

Maintenance of Buildings and Infrastructure:

Maintenance of buildings and related areas are undertaken by the Admin department. Maintenance staff consists of Electricians, Carpenters, Plumbers and other service personnel. This team looks after the regular maintenance of civil works such as furniture repairs, masonry and plaster works, painting, carpentry, plumbing and house- keeping. Pest control of library books and records is done every year.

Adequate in - house staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. Classrooms, Staff rooms, Seminar halls and Laboratories, wash rooms and rest rooms etc. are cleaned and maintained regularly by Non - teaching staff assigned for each floor. Dustbins are placed in every floor.

The maintenance of equipments used for watering the plants, sewage, bore-well & gardening is done on a regular basis. The campus is equipped with 24/7 safe and adequate drinking water supply. Fire extinguishers are installed in various blocks and the campus is under CCTV surveillance. The other emergency maintenance like replacing bulbs/tube lights, repairing of water taps, cleaning of blocked drains, etc. are taken care of by the multi-tasking staff.

Maintenance of Network Infrastructure & IT Support:

Maintenance of networks infrastructure & other IT related equipment is taken care of by **System Admin officer** and his team. Routine computer maintenance, software installations, networking issues are handled by the System support staff. Maintenance of computing facilities, other IT support, LCD projectors and CCTV cameras maintenance etc is also carried out by team of technical staff under system admin. General record keeping & audits of all the equipments in the laboratory is done at department level. Stock registers and log books are maintained. Entries relating to the repairs and maintenance of these equipments are entered in this register. Students & faculty can register their complaint/request related to lab equipments in the laboratory which are attended on priority basis.

Every department maintains a stock register for the available equipment. Proper inspection is done and verification of stock takes place at the end of every year.

Laboratory Maintenance:

All the laboratories are well maintained, lab in-charge and staff in-charge are taking care of maintenance works, which will be monitored by the Director/Laboratories.

Well established procedure is available for service and maintenance of lab equipments. Request for approval of maintenance/service is made to the concerned through proper channel. Lab technician periodically maintains all the equipments.

Library Maintenance:

The library is fully digitized and is open even after class hours. It has computer terminals with internet facility and large reading spaces. The librarian is the in charge for handling all the maintenance works required in the library through maintenance staff. The support staff regularly monitors the library to ensure and maintain all text books, reference books, articles,

competitive examination books, magazines, journals, e-magazines, e-books and e-journals. Regular swabbing of the library sections, regular cleaning of the racks, up keeping the quality of the books with needed binding are in place.

Sports and Games:

The Physical director in Physical Education department takes responsibility for all repairs pertaining to sports equipment and courts. He maintains sports facilities through regular monitoring of the equipment for indoor games and outdoor sports. The institution has a well maintained infrastructure for sports like cricket, basketball, volleyball, badminton, football etc.

- Damaged sports equipments are replaced by new one as per the requirement.
- The maintenance of the gym equipments are frequently done by vendors
- The maintenance of the college ground is done frequently by supporting staff.

The sports equipment is issued to the students as per the schedule of the events. Technical coaching is given to the student by the experts after college hours to encourage students to participate in state and national-level sports events. If sports equipment gets inappropriate to use then PD submits the maintenance requisition to the management following the protocol of the institution. PD is responsible for keeping a record of the utilization of sports facilities, activities held and awards for the students.

Gymnasium:

College has a Gym trainer to facilitate the students with the gym equipment. He maintains gym equipment with the help of supporting staff. The college also has a open gym for the use of students.

Electrical, Drinking water, etc.:

Institute has employed technicians (electrician and plumber) for up keeping and maintenance of electrical and water drinking facility. Institute also appointed housekeeping staff to maintain the gardens.

CCTV, Security :

To maintain internet connectivity and CCTV security system, network and system administration team is appointed. LCD projectors, electronic systems, air conditioners are maintained with the help of external agencies. Security staff members under a security supervisor are employed to safe guard the whole premises. Facial Recognition system facilitates biometric attendance for the faculty.

Other Support Facilities:

There are many other support facilities in the college, namely, a well-furnished located auditorium with good audio-visual facility, a well-equipped Conference/seminar halls and Canteen. There are separate committees for maintaining these facilities and they are optimally used for the benefits of students.

4.4.2 Additional Information

There are established systems and procedures for maintaining and Utilizing physical, academic and support facilities – laboratory, library, Sports complex, computers, classrooms, etc.

STOCK REGISTER- CHEMISTRY

P. G. Centre, P. B. Siddhartha College of Arts & Science, Vijayawada - 10. DAILY STOCK REGISTER					
Name of the Article : <i>Lithium Paper Red</i>		Description	Quantity Purchase	Issues	Signature
Sl. No.	Date				
		Balance from Pg 42	9 PKts		
50	12-7-16	M-SC (E) - I- NO - 332	6 PKts	12 PKts	
51	20-3-17	M-SC (NSP)	15 PKts	3 PKts	
		Balance	12 PKts		
52	31-7-17	M-SC (E) - I- NO - 333	1 PKts		
53	01-8-17	M-SC (P) - I- NO - 275	1 PKts		
54	31-3-18	M-SC (NSP)	15 PKts	20 PKts	
		Balance	13 PKts		
55	06-8-18	M-SC (E) - I- NO - 339	1 PKts		
56	23-8-18	M-SC (E) - I- NO - 340	1 PKts		Manager
57	11-9-18	M-SC (P) - I- NO - 244	1 PKts		Manager
58	24-1-19	M-SC (NSP)	10 PKts		
59	24-11-18	M-SC (E) - I- NO - 346	1 PKts		
		Balance	25 PKts		
			25 PKts		
			19 PKts		
60	2-11-19	M-SC (E) - I- NO - 353	2 PKts		
		Balance	17 PKts		
61	4-1-20	M-SC (E) - I- NO - 355	1 PKts		
		Balance	16 PKts		
62	21-3-20	M-SC (E) - I- NO - 363	14 PKts		
		Balance	14 PKts		
			10 PKts		

LOG BOOK CHEMISTRY LAB

DATE	NAME OF THE STUDENT	ROLL NO	INSTRUMENT USED/ PURPOSE OF VISIT	ENTERING TIME	LEAVING TIME	SIGNATURE STUDENT	SIGNATURE LAB INCHARGE
20/1/18	U.Bhanu Teja	21CHE22	Practical	10:40	11:10	U.Bhanu Teja	
20/1/18	A.Gina Mahesh	21CHE23	Practical	10:40	11:10	A.Gina Mahesh	
20/1/18	MD.Taslima Nasreen	21CHE24	Practical	10:40	11:10	MD.Taslima Nasreen	
20/1/18	D.Sumanu	21CHE23	Practical	10:40	11:10	D.Sumanu	
20/1/18	A.Gina Mahesh	21CHE32	Practical	10:40	11:10	A.Gina Mahesh	
20/1/18	U.Bhanu Teja	21CHE22	Practical	10:40	11:10	U.Bhanu Teja	
20/1/18	L.Asha Sivani	21CHE21	Practical	10:40	11:10	L.Asha Sivani	
20/1/18	K.Bhuvanasiathi	21CHE10	Practical	10:40	11:10	K.Bhuvanasiathi	
20/1/18	V.Bhuvaneswari	21CHE14	Practical	10:40	11:10	V.Bhuvaneswari	
20/1/18	M.Jayashree	21CHE20	Practical	10:40	11:10	M.Jayashree	
20/1/18	N.Durga Devuni	21CHE09	Practical	10:40	11:10	N.Durga Devuni	
20/1/18	B.Gajalakshmi	21CHE08	Practical	10:40	11:10	B.Gajalakshmi	
20/1/18	N.Charitha	21CHE20	Practical	10:40	11:10	N.Charitha	
20/1/18	D.Manasa	21CHE09	Practical	10:40	11:10	D.Manasa	
20/1/18	P.Akanksha	21CHE26	Practical	10:40	11:10	P.Akanksha	
20/1/18	P.Komalika	21CHE33	Practical	10:40	11:10	P.Komalika	
20/1/18	B.Keerthi	21CHE12	Practical	10:40	11:10	B.Keerthi	
20/1/18	T.Venkatesddy	21C1C29	Practical	10:40	11:10	T.Venkatesddy	
20/1/18	O.Venka	21CHE05	Practical	10:40	11:10	O.Venka	
20/1/18	V.Pradeep	21CHE12	Practical	10:40	11:10	V.Pradeep	
20/1/18	D.Vijay	21CHE15	Practical	10:40	11:10	D.Vijay	
20/1/18	P.Sarithik	21CHE02	Practical	10:40	11:10	P.Sarithik	
20/1/18	G.Tarun Kumar	21CHE16	Practical	10:40	11:10	G.Tarun Kumar	
20/1/18	B.Sai Raja	21CHE28	Practical	10:40	11:10	B.Sai Raja	
20/1/18	L.Surendra Kumar	21CHE11	Practical	10:40	11:10	L.Surendra Kumar	
20/1/18	M.Rohith	21CHE18	Practical	10:40	11:10	M.Rohith	

S. NO	DATE	NAME OF THE STUDENT	ROLL NO	INSTRUMENT USED/ PURPOSE OF VISIT	ENTERING TIME	LEAVING TIME	SIGNATURE STUDENT	SIGNATURE LAB INCHARGE
1.	24/10/23	N. Charitha	21CHE03	practical	10:40	11:10	N. Charitha	SSP
2.	24/10/23	N. Durga Bhavani	21CHE04	practical	10:40	11:10	N. D. Bhavani	SSP
3.	24/10/23	MD. Taslima Nasreen	21CHE24	practical	10:40	11:10	MD. Taslima	SSP
4.	24/10/23	D. Sumanu	21CHE23	practical	10:40	11:10	D. Sumanu	SSP
5.	24/10/23	P. Akentha	21CHE26	Practical	10:40	11:10	P. Akentha	SSP
6.	24/10/23	B. Keerthi	21CHE13	practical	10:40	11:10	B. Keerthi	SSP
7.	24/10/23	M. Graceesha	21CHE05	practical	10:40	11:10	M. Graceesha	SSP
8.	24/10/23	M. Jayalree	21CHE01	practical	10:40	11:10	M. Jayalree	SSP
9.	24/10/23	D. Narasa	21CHE09	practical	10:40	11:10	D. Narasa	SSP
10.	24/10/23	B. Gayatri	21CHE06	practical	10:40	11:10	B. Gayatri	SSP
11.	24/10/23	V. Bhuvaneswari	21CHE17	Practical	10:40	11:10	V. Bhuvaneswari	SSP
12.	24/10/23	K. Bhavana Seethu	21CHE10	Practical	10:40	11:10	K. Bhavana Seethu	SSP
13.	24/10/23	L. Asha Sivani	21CHE33	Practical	10:40	11:10	L. Asha Sivani	SSP
14.	24/10/23	P. Komali	21CHE16	Practical	10:40	11:10	P. Komali	SSP
15.	24/10/23	R. Alwoda Sharmza	21CHE24	Practical	10:40	11:10	R. Alwoda Sharmza	SSP
16.	24/10/23	P. Venkatesh	21CHE27	Practical	10:40	11:10	P. Venkatesh	SSP
17.	24/10/23	V. Venu	21CHE05	Practical	10:40	11:10	V. Venu	SSP
18.	24/10/23	G. Tarun Kumar	21CHE16	Practical	10:40	11:10	G. Tarun Kumar	SSP
19.	24/10/23	D. Vilay Kumar	21CHE17	Practical	10:40	11:10	D. Vilay Kumar	SSP
20.	24/10/23	B. Sai Raja	21CHE28	Practical	10:40	11:10	B. Sai Raja	SSP
21.	24/10/23	G. Ramadevi	21CHE09	Practical	10:40	11:10	G. Ramadevi	SSP
22.	24/10/23	M. Rekitha	21CHE18	Practical	10:40	11:10	M. Rekitha	SSP
23.	24/10/23	K. Rangajangala	21CHE31	Practical	10:40	11:10	K. Rangajangala	SSP
24.	24/10/23	F. Suresh Kumar	21CHE11	Practical	10:40	11:10	F. Suresh Kumar	SSP
25.	24/10/23	K. Ravinder Reddy	21CHE30	Practical	10:40	11:10	K. Ravinder Reddy	SSP
			21CHE24	Practical	10:40	11:10	T. Vardhika	SSP

S. NO	DATE	NAME OF THE STUDENT	ROLL NO	INSTRUMENT USED/ PURPOSE OF VISIT	ENTERING TIME	LEAVING TIME	SIGNATURE STUDENT	SIGNATURE LAB INCHARGE
8.	18/10/23	T. Ramya Sree	22CHE07	Practical	1:30	4:30	T. Ramya Sree	SSP
9.	18/10/23	V. Pavani	22CHE19	Practical	1:30	4:30	V. Pavani	SSP
10.	18/10/23	B. Sai Kisan	22CHE28	Practical	1:30	4:30	B. Sai Kisan	SSP
11.	18/10/23	A. Bilal Mahmood	22CHE01	Practical	1:30	4:30	A. Bilal Mahmood	SSP
1.	19/10/23	P. Angel	22CHE03	Practical	1:30	4:30	P. Angel	SSP
2.	19/10/23	H. Rekitha	22CHE03	Practical	1:30	4:30	H. Rekitha	SSP
3.	19/10/23	V. Likhitha	22CHE09	Practical	1:30	4:30	V. Likhitha	SSP
4.	19/10/23	M. Manasa	22CHE25	Practical	1:30	4:30	M. Manasa	SSP
5.	19/10/23	E. Hema	22CHE17	Practical	1:30	4:30	E. Hema	SSP
6.	19/10/23	M. Hima Prisha	22CHE06	Practical	1:30	4:30	M. Hima Prisha	SSP
7.	19/10/23	A. Kanti Priya	22CHE14	Practical	1:30	4:30	A. Kanti Priya	SSP
8.	19/10/23	M. Pushpa	22CHE26	Practical	1:30	4:30	M. Pushpa	SSP
9.	19/10/23	V. Pavani	22CHE19	Practical	1:30	4:30	V. Pavani	SSP
10.	19/10/23	K. Shikha	21CHE11	Practical	1:30	4:30	K. Shikha	SSP
11.	19/10/23	T. Ramya Sree	22CHE27	Practical	1:30	4:30	T. Ramya Sree	SSP
12.	19/10/23	M. Sowmi	22CHE30	Practical	1:30	4:30	M. Sowmi	SSP
13.	19/10/23	T. VR Nandhini	22CHE16	Practical	1:30	4:30	T. VR Nandhini	SSP
14.	19/10/23	P. Padmaja	22CHE05	Practical	1:30	4:30	P. Padmaja	SSP
15.	19/10/23	N. Sai Lakshmi	22CHE04	Practical	1:30	4:30	N. Sai Lakshmi	SSP
16.	19/10/23	K. Sharmi Prakash	22CHE04	Practical	1:30	4:30	K. Sharmi Prakash	SSP
17.	19/10/23	K. Eswari Sai Kurnia	22CHE20	Practical	1:30	4:30	K. Eswari Sai Kurnia	SSP
18.	19/10/23	SK. Jai Prasha	22CHE32	Practical	1:30	4:30	SK. Jai Prasha	SSP
19.	19/10/23	A. Bilal Mahmood	22CHE01	Practical	1:30	4:30	A. Bilal Mahmood	SSP
20.	19/10/23	B. Sai Kisan	22CHE28	Practical	1:30	4:30	B. Sai Kisan	SSP

ELECTRONICS LAB



CHEMISTRY LAB(UG) LOG BOOK

23

838	G. Sankar	15/1/21	MAINTENANCE	11:00	2:00 PM	Gopal
839	J. Srinivas Rao	29/1/21	Maintenance	11:00	2:00 PM	J.S.
840	G. Sankar	19/2/21	MAINTENANCE	12:00	4:00 PM	Gopal
841	J. Srinivas	"	"	11:30	12:00	J.S.
842	G. S. Prakash	23/3/21	"	1:00	4:00	Gopal
843	J. Srinivas	"	"	12:00	1:00	J.S.
844	G. S. Prakash	28/4/21	"	09:00	11:00	Gopal
845	J. Srinivas	"	"	8:30	9:00	
846	G. S. Prakash	31/5/21	"	8:00	10:00	Gopal
847	G. S. Prakash	22/6/21	"	11:00	1:00	Gopal
848	J. Srinivas	22/6/21	"	10:00	10:30	J.S.
849	G. S. Prakash	01/7/21	"	10:00	2:00	Gopal
850	J. Srinivas	01/7/21	Project	12:20	1:30	
851	S. Padmavathi	01/8/21	Project	11:20	1:20	
852	P. Priyanka	1/8/21	Project	12:30	1:30	Priyanka
853	P. Naveena	1/8/21	Project	12:30	1:30	P. Naveena
854	Shaik Salma Barni (181575)	4/8/21	Project	"	"	Salma Barni
855	K. Hema	4/8/21	Project	"	"	K. Hema
856	J. Dolambika	4/8/21	Project	"	"	J. Dolambika
857	V. Navya Sri	4-08-21	Project	12:30	1:30	V. Navya Sri
858	B. Siva Reddy	4-08-21	Project	12:30	1:30	B. Siva Reddy
859	V. Ramu	4-08-21	Project	12:30	1:30	V. Ramu
860	V. Krishna	4-08-21	Project	12:30	1:30	V. Krishna
861	J. Maheshbabu	4-8-21	Project	12:30	1:30	J. Maheshbabu
862	K. Bhanu Shankar	4-8-21	Project	12:30	1:30	K. Bhanu Shankar
863	B. Appalanaidu	4-8-21	Project	12:30	1:30	B. Appalanaidu
864	R. Yeshwanth	4/08/21	Project	12:30	1:30	Yeshwanth
865	K. Sagar Babu	4-08-21	Project	12:30	1:30	K. Sagar Babu
866	K. Pavan Krishna	4-08-21	Project	12:30	1:30	K. Pavan Krishna
867	M. Sagar Prakash Reddy	4-08-21	Project	12:30	1:30	M. Sagar Prakash Reddy
868	T. Manoj Kumar	4-08-21	Project	12:30	1:30	T. Manoj Kumar
869	M. Salil Durga Prasad	4-08-21	Project	12:30	1:30	M. Salil Durga Prasad
870	A. Surya Prakash	4-08-21	Project	12:30	1:30	A. Surya Prakash
871	V. Venkata Phaniendra	4-08-21	Project	12:30	1:30	V. Venkata Phaniendra
872	B. Loka Pavan Shastri	4/08/21	Project	12:30	1:30	B. Loka Pavan Shastri
873	M. O. Hussain	4/08/21	Project	12:30	1:30	M. O. Hussain
874	G. Sankar	1/9/21	MAINTENANCE	12:00	3:00 PM	Gopal
875	J. Srinivas	1/9/21	Cleaning	11:30	12:30	J.S.
876	G. S. Prakash	02/12/21	MAINTENANCE	12:00	3:00 PM	Gopal
877	G. Srinivas	02/12/21	Cleaning	10:00	10:30	J.S.

							24.
878	G. S. PREMAM	2/2/22	MAINTAINANCE	2:00PM	5:00PM	G.M. -1	
879	J. SRENUVUS	2/2/22	CLEANING	10:00AM	10:30AM	J.Senu	
880	G-S. PREKAM	22/3/22	MAINTAINANCE	3:00PM	5:00PM	G-S. Pre	
881	J. SRENUVUS	22/3/22	CLEANING	10:00	10:30AM	J.Senu.	
882	G-S. PREKAM	5/5/22	MAINTAINANCE	3:00PM	5:00PM	G-S. Pre	
883	J. SRENUVUS	5/5/22	CLEANING	11:00	11:30AM	J.Senu	
884	Md. Ayeisha	8/7/22	Photo session	11:25		Oisha	
885	M. Gayatri	8/7/22	Photo session	11:25		Gayatri	
886	Ch.sreeja	8/7/22	Photo session	11:25		Sreeja	
887	K. Rambabu	8/7/22	Photo session	11:25		Rambabu	
888	K. Sri Krishna	8/7/22	Photo session	11:25		Sri Krishna	
889	R. Uma mahendar Reddy	8/7/22	Photo session	11:25		Uma	
890	R. Prem Kumar	8/7/22	Photo session	11:25		Prem	
891	P. Sabarish	8/7/22	Photo session	11:25		Sabarish	
892	T. Mahesh	8/7/22	Photo session	11:25		Mahesh	
893	T. Mounika	8/7/22	photo session	11:25		T.M.ika	
894	K. Rachini	8/7/22	photo session	11:25		K.Rachini	
895	R. Krishnaveni	8/7/22	photosession	11:25		R Krishnaveni	
896	V. Revathi Nadh	8/7/22	Photosession	11:25		V. Revathinadh	
897	B-Eswar, Sri	8/7/22	photosession	11:25		B-Eswar Sri	
898	M. Dhara Lakshmi	8/7/22	photosession	11:25		M. Dhara Lakshmi	
899	R. Meena	8/7/22	photosession	11:25		R. Meena	
900	K. Yaswanth Rao	8/7/22	photosession	11:25		K.y	
901	G. Naveen	8/7/22	Photo session	11:25		G. Naveen	
902	M. Venkatesh	8/7/22	Photosession	11:25		M. Venkatesh	
903	P. Venkatesu	04/03/23	photosession	03:57		P.Venkatesu	
904	Gundavendra babu	04/03/23		03:57		Gundavendra	
905	M. Anand	04/03/23		03:57		M. Anand	
906	M. Harikrishna	04/03/23		03:58		M. Harikrishna	
907	T. Noga Silep Kumar	04/03/23		03:59		T. Noga Silep	
908	K. Srikanth	04/03/23		04:00		K. Srikanth	
909	M. Ashok Kumar	04/03/23		04:01		M. Ashok Kumar	
910	K. Raghavendra Rao	04/03/23		04:02		K. Raghavendra	
911	G. Ramya Reddy	04/03/23		04:03		G. Ramya Reddy	
912	T. prasanti Kumar	04/03/23		04:05		T. prasanti Kumar	
913	V. Ram Babu	04/03/23		04:05		V. Ram Babu	
914	G. Mallikesh	04/03/23		04:06		G. Mallikesh	
915	M. Chandu	04/03/23		04:06		M. Chandu	
916	K. Hemanth	04/03/23		04:07		K. Hemanth	
917	T. Venkatesh	04/03/23		04:07		T. Venkatesh	

PHYSICS LAB EQUIPMENT REPAIRS BILLS

TAX INVOICE CASH / CREDIT						
ALPHA ELECTRONICS <small>Sales & Services all Electronics, Electrical, Physics, Lab Trainers, Test & Measuring Instruments</small> Plot No : 927, Patel Nagar, Paipula Road, VIJAYAWADA - 520 015. Cell : 9949785122, 8328127855 GSTIN : 37BZWPK9910M1ZC		Invoice No. <u>11</u> Dated <u>14/06/2023</u> Order No. <u> </u> Dated <u> </u> Dispatch through <u> </u> Destination <u> </u> Date of Supply : <u>Physics Lab Equipment</u> Place of Supply : <u>Scruining.</u> Vehicle No. : <u> </u> State : <u>ANDHRA PRADESH</u> State Code : <u>37</u>				
S.No.	DESCRIPTION OF GOODS		HSN CODE	QTY.	RATE PER UNIT	AMOUNT RS.
1.	LAB SERVICE physics Dept Regulated power Supply Repairs		—	7 Nos	400/-	2,800/-
2.	Cathode Ray Oscillo Repairing		—	2 Nos	850/-	1,700/-
3.	FET Characteristics. Repairing		—	4 Nos	300/-	1,200/-
4.	Differential & Integrator Repairing Kit		—	3 Nos	300/-	900/-
5.	(Open) Integrator & Non Invertor		—	1 No	300/-	300/-
6.	Logic gates. Demodulator Kit		—	2 Nos	300/-	600/-
7.	Adder & Subtractor		—	2 Nos	300/-	600/-
						1,750/-
Total Amount (In words) ... <u>Leven thousand Six</u> <u>hundreds and twenty three only</u>		TOTAL VALUE <u>9,850/-</u>				
Bank Details		SGST @ 9% : <u>886.50</u>				
Bank Name : State Bank of India		CGST @ 9% : <u>666.50</u>				
Bank Account No : 38994332182		IGST @ 9% : <u> </u>				
Bank Branch : IFSC SBIN0011726, Madhura Ngar, Vijayawada		GRAND AMOUNT <u>11,623/-</u>				
<small>NOTE All disputes are subjected to Vijayawada Jurisdiction only. After 30 days overdue Interest @24% p.a. Will be charged.</small>						For ALPHA ELECTRONICS  <small>Authorised Signatory</small>
<small>Receiver's Signature :</small>						

BILL
M. VENKATESWARA RAO

PEZZONIPET, VIJAYAWADA.

UNDER TAKE - REPAIRS OF LABORATORY EQUIPMENT

Cell: 7569744866

To

The Principal,

*P. B. Siddhartha Arts & Science College,
Vijayawada*

Bill No : 156

Date : 15-06-2023

Sl. No.	Name of the Item	Charges per Each Unit	Qty	Amount
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SERVICE & REPAIRING CHARGES

1) Power Supply	500 - 00	1	500 - 00
2) Kit Wrecker	350 - 00	1	350 - 00
3) Plasma Calculator Cpp	350 - 00	2	700 - 00
4) Emergency break gap	350 - 00	2	700 - 00
5) Logic gates	350 - 00	2	700 - 00

Rupee Two thousand nine hundred forty only 2950 - 00

CHEQUE / NEFT Details :

M. VENKATESWARA RAO,
UCO Bank, GOVERNOR PET BRANCH,
A/c. No. 0222 011 0011 546
IFS Code : UCBA 0000 222



M. VENKATESWARA RAO

Complaints Register (office)

1

Jan - 2024

6/1/2024.	No Complaints Registered.	
13/1/2024.	No Complaints Registered.	
20/1/2024.	No Complaints Registered.	
24/1/2024.	Room No - 914, department of English ceiling fan is not working from one week onwards.	V. Prop Richard Work is completed.
27/1/2024.	No complaints Registered.	
3/2/2024.	No Complaints Registered.	
10/2/2024.	No Complaints Registered.	
	Room No - 312 Room No 2 lights Probable	Rectified new light fix
	Room No - 313 Room No 1 fan Probable	Rectified concrete chas
	P.C. 1 st floor No 1 light Probable	Rectified new light fix
17/2/2024.	Students are requested to change the Hindi-faculty Bhavya Nam.	
24/2/2024.	No Complaints Registered.	
2/3/2024.	No Complaints Registered.	

9/3/24	No Complaints Registered.
16/3/24	No Complaints Registered.
16/3/24	227 - 1 Tubelight issue
	Rectified on 18-3-2024
18/3/24	Dshab - fan Complaint (faculty)
	Rectified
16/3/24	Fan vibration complaint (Faculty)
	Rectified on 18/3/24
18/3/24	Room - No - 326 - 2 - lights
	1 - New light - 1 - draft replacement
	OK. 18/3/24
18/3/24	Rooms - 123, 124, 125 - Room 101
	5 C.E.D. lights problem
	New lights replacement
	18/3/24
23/3/24	No complaints Registered.
30/3/24	No Complaints Registered.
6/4/24	No complaints Registered.
13/4/24	No Complaints Registered.
18/4/24	At New Admissions
19/4/24	Fans are not working 444
20/4/24	No complaints Registered.

Department of ZOOLOGY & BOTANY

24-4-24	209 - Tubelights (3) - - wanted - wall fans side (2)) Repair/Replace
	210 - Central Tech lab. (ZOOLOGY) - Tubelights (2) - A/c - servicing - Repair
	212 - Tube lights (2), wall fan (1)
	213 - zoology museum 2 - Tubelights

24/4/24	No complaints Registered.
28/4/24	Hygiene lab 32, 1 - Two Tubelights

04-05-2024	Commerce Department (437) fan was not working properly (2 fans) just 1 fan.
	Refined S.S-24

14/5/24	None No complaints Registered. (Box).
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7/5/24	3 rd floor Aurore colour new fixings work
	Completed work V.P. 7/5/24

11/5/24	No complaints Registered. (Box).
12/5/24	OPAC Server networking (Asstt Librarian, BVB.MURAI KRISHNA)

JOB DONE

OPAC SERVER

ACTIVATED on 14/5/24

17/05/24	Fan is not working in Business Analytics staff Room (No. 428)
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18/5/24	no complaints Registered.
21/5/24	Room NO: 41 - Fan, light
25/5/24	No complaints Registered.
27/5/24	Physics Staff Room table fan complaint. 920 room upper view
	28/5/24 Cook Complained
1/6/24	No Complaints Registered.
8/6/24	No complaints Registered (Box).
17/6/24	MSDS Lab Internet Issue Not working. 19/6/24 Tab done. N/A
18/6/24	927 UG CSR Department Internet Not working. wiring & Casing Required.
19/6/24	Operating System Corrupted English Department
	Resolved 21/6/2024
19/6/24	Internet not functioning in MDA dep't.
	Resolved 21/6/2024
22/6/24	complaint Registered on mention staff regarding phone pe - mations.
22/6/24	Language Lab Internet fail.
	Resolved. 22/6/24 Internet Cable Replaced from 318 to Language
29/6/24	No Complaints Registered (Box).

6/7/24 No complaints registered (Box).

10/7/24 Room 101 fan from Patalam (Vice Principal Room) Work completed 10/7/24

10/7/24 Small rod for fun
Tube lights in Room 324 Dept. of
Wiring required at 324 Electronics Work completed 10/7/24

12/7/24 AC water leakage in English lab English lab

13/7/24 No complaints registered.

13/7/24 No light in washroom Room No 305 Rectified 13/7/24
(New lights fixed by Anuradha)

14/7/24 No complaints registered (Box).

15/7/24 No complaints registered (Box).

3/8/24 No complaints registered (Box).

10/8/24 No complaints registered (Box).

17/8/24 No complaints registered (Box).

19/8/24 Fan Problem (Room No: 434)

20/8/24 No light & Fan Problem (Room No: 444):
"Add Extra 2 fans"

24/8/24	No complaints Registered (Box).	Plastered walls
31/8/24	No complaints Registered (Box).	Plastered walls
1/9/24 (Monday)	No complaints Registered (Box)	Plastered walls
14/9/24	No complaints Registered (Box).	Plastered walls
19/9/24	216 Room do fans probular	Ratified condition ok 19/9/24
19/9/24	412 Room do 1 fan probular	Ratified condition ok 19/9/24
19/9/24	second floor do water leakage probular	Ratified condition ok 19/9/24
21/9/24	No complaints Registered (Box).	Ratified
23/9/24	410 Fan is not working since 3 weeks	condition new fan fitting 23/9/24
28/9/24	No complaints Registered (Box).	Plastered walls
5/10/24	No complaints Registered (Box).	Plastered walls
12/10/24	Festival	Plastered walls
19/10/24	No complaints Registered (Box).	Plastered walls
28/10/24	Room no :- 445 Fans are not working from last 3 days	Plastered walls