



**PARVATHANENI BRAHMAYYA  
SIDDHARTHA COLLEGE OF ARTS & SCIENCE**

Siddhartha Nagar, VIJAYAWADA - 520 010, Andhra Pradesh  
Autonomous, NAAC A+ Grade, ISO Certified Institution



**4.4.2 There are established systems and procedures for maintaining and Utilizing physical, academic and support facilities – laboratory, library, Sports complex, computers, classrooms, etc.**

## **ADDITIONAL INFORMATION**



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#### **4.4.2 Additional Information**

##### **Maintenance Policy**

The Maintenance Policy of the college is primarily focused on adequacy and optimal utilization of facilities to maintain the quality of education. The details of the policy with regard to systems and procedures for maintaining and utilizing physical, academic and support facilities are approved by the governing body. Maintenance committee of the college reviews all the facilities that are available, takes feedback from all the Heads of the department regarding facilities required and recommends to the governing body of the Institution.

The policy document is available in the website.

<https://www.pbsiddhartha.ac.in/pdf/Maintenance%20Policy.pdf>

The governing body appoints technical and skilled employees to take care of day to day maintenance of infrastructure which is supervised by the supervisors of the office. The supervisor coordinates with technical, support staff for the maintenance of indoor and outdoor infrastructure and facilities of the institution. Initiatives are taken from time to time to improve the physical ambience of the campus. The Institution has developed policies and procedures for the purchase and maintenance of the infrastructure.

##### **Maintenance of Buildings and Infrastructure:**

Maintenance of buildings and related areas are undertaken by the Admin department. Maintenance staff consists of Electricians, Carpenters, Plumbers and other service personnel. This team looks after the regular maintenance of civil works such as furniture repairs, masonry and plaster works, painting, carpentry, plumbing and house- keeping. Pest control of library books and records is done every year.

Adequate in - house staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. Classrooms, Staff rooms, Seminar halls and Laboratories, wash rooms and rest rooms etc. are cleaned and maintained regularly by Non - teaching staff assigned for each floor. Dustbins are placed in every floor.

The maintenance of equipments used for watering the plants, sewage, bore-well & gardening is done on a regular basis. The campus is equipped with 24/7 safe and adequate drinking water supply. Fire extinguishers are installed in various blocks and the campus is under CCTV surveillance. The other emergency maintenance like replacing bulbs/tube lights, repairing of water taps, cleaning of blocked drains, etc. are taken care of by the multi-tasking staff.

#### **Maintenance of Network Infrastructure & IT Support:**

Maintenance of networks infrastructure & other IT related equipment is taken care of by **System Admin officer** and his team. Routine computer maintenance, software installations, networking issues are handled by the System support staff. Maintenance of computing facilities, other IT support, LCD projectors and CCTV cameras maintenance etc is also carried out by team of technical staff under system admin. General record keeping & audits of all the equipments in the laboratory is done at department level. Stock registers and log books are maintained. Entries relating to the repairs and maintenance of these equipments are entered in this register. Students & faculty can register their complaint/request related to lab equipments in the laboratory which are attended on priority basis.

Every department maintains a stock register for the available equipment. Proper inspection is done and verification of stock takes place at the end of every year.

#### **Laboratory Maintenance:**

All the laboratories are well maintained, lab in-charge and staff in-charge are taking care of maintenance works, which will be monitored by the Director/Laboratories.

Well established procedure is available for service and maintenance of lab equipments. Request for approval of maintenance/service is made to the concerned through proper channel. Lab technician periodically maintains all the equipments.

#### **Library Maintenance:**

The library is fully digitized and is open even after class hours. It has computer terminals with internet facility and large reading spaces. The librarian is the in charge for handling all the maintenance works required in the library through maintenance staff. The support staff regularly monitors the library to ensure and maintain all text books, reference books, articles,

competitive examination books, magazines, journals, e-magazines, e-books and e-journals. Regular swabbing of the library sections, regular cleaning of the racks, up keeping the quality of the books with needed binding are in place.

### **Sports and Games:**

The Physical director in Physical Education department takes responsibility for all repairs pertaining to sports equipment and courts. He maintains sports facilities through regular monitoring of the equipment for indoor games and outdoor sports. The institution has a well maintained infrastructure for sports like cricket, basketball, volleyball, badminton, football etc.

- Damaged sports equipments are replaced by new one as per the requirement.
- The maintenance of the gym equipments are frequently done by vendors
- The maintenance of the college ground is done frequently by supporting staff.

The sports equipment is issued to the students as per the schedule of the events. Technical coaching is given to the student by the experts after college hours to encourage students to participate in state and national-level sports events. If sports equipment gets inappropriate to use then PD submits the maintenance requisition to the management following the protocol of the institution. PD is responsible for keeping a record of the utilization of sports facilities, activities held and awards for the students.

### **Gymnasium:**

College has a Gym trainer to facilitate the students with the gym equipment. He maintains gym equipment with the help of supporting staff. The college also has a open gym for the use of students.

### **Electrical, Drinking water, etc.:**

Institute has employed technicians (electrician and plumber) for up keeping and maintenance of electrical and water drinking facility. Institute also appointed housekeeping staff to maintain the gardens.

**CCTV, Security :**

To maintain internet connectivity and CCTV security system, network and system administration team is appointed. LCD projectors, electronic systems, air conditioners are maintained with the help of external agencies. Security staff members under a security supervisor are employed to safe guard the whole premises. Facial Recognition system facilitates biometric attendance for the faculty.

**Other Support Facilities:**

There are many other support facilities in the college, namely, a well-furnished located auditorium with good audio-visual facility, a well-equipped Conference/seminar halls and Canteen. There are separate committees for maintaining these facilities and they are optimally used for the benefits of students.

#### 4.4.2 Additional Information

There are established systems and procedures for maintaining and Utilizing physical, academic and support facilities – laboratory, library, Sports complex, computers, classrooms, etc.

#### STOCK REGISTER- CHEMISTRY

304  
P. G. Centre, P. B. Siddhartha College of Arts & Science, Vijayawada - 10.

DAILY STOCK REGISTER

Name of the Article : Librous Paper - Red

Sl. No.	Date	Description	Quantity Purchase	Issues	Signature
		Balance from 12	9 PKts		
50	12-7-16	M-Sc (F) - T.NO-332	5 PKts	142 PKts	12/16
51	30-3-17	M/2-N5P	15 PKts	3 PKts	
		Balance	12 PKts		
52	31-7-17	M-Sc (F) - T.NO-333		1 PKT	12/17
53	08-8-17	M-Sc (F) - T.NO-335	3 PKts	1 PKT	12/17
54	31-3-18	M/2-N5P	15 PKts	2 PKT	
		Balance	13 PKts		
55	08-8-18	M-Sc (F) - T.NO-339		1 PKT	12/18
56	23-8-18	M-Sc (F) - T.NO-340		1 PKT	12/18
57	11-9-18	M-Sc (F) - T.NO-341		1 PKT	12/18
58	24-1-19	M/2-N5P	10 PKts		
59	24-11-18	M-Sc (F) - T.NO-342		1 PKT	12/18
		Balance	82 PKts	1 PKts	
60	2-11-20	M-Sc (F) - T.NO-350	2 PKts	2 PKts	12/20
		Balance	17 PKts		
61	4-1-21	M-Sc (F) - T.NO-355	17 PKts	3 PKts	12/21
		Balance	3 PKts	3 PKts	
62	21-2-22	M-Sc (F) - T.NO-362	14 PKts	1 PKts	12/22
		Balance	12 PKts		
		Balance	10 PKts		

#### LOG BOOK CHEMISTRY LAB

DATE	NAME OF THE STUDENT	ROLL NO	INSTRUMENT USED/ PURPOSE OF VISIT	ENTERING TIME	LEAVING TIME	SIGNATURE STUDENT	SIGNATURE LAB INCHARGE
12/10/22	U. Bharu Teja	21CHE22	practical	10:40	1:10	U. Bharu Teja	
12/10/22	A. Uma Mahesh	21CHE32	practical	10:40	1:10	A. Uma Mahesh	
12/10/22	MD. Taslima Nasreen	21CHE24	practical	10:40	1:10	MD. Taslima	
12/10/22	D. Sumana	21CHE23	practical	10:40	1:10	D. Sumana	
12/10/22	A. Uma Mahesh	21CHE32	practical	10:40	1:10	A. Uma Mahesh	
12/10/22	U. Bharu Teja	21CHE22	practical	10:40	1:10	U. Bharu Teja	
12/10/22	L. Asha Sivani	21CHE21	practical	10:40	1:10	L. Asha Sivani	
12/10/22	K. Bhavanasuthi	21CHE10	practical	10:40	1:10	K. Bhavanasuthi	
12/10/22	V. Bhuvaneshwari	21CHE17	practical	10:40	1:10	V. Bhuvaneshwari	
12/10/22	M. Jayashree	21CHE01	practical	10:40	1:10	M. Jayashree	
12/10/22	N. Durga Bhavani	21CHE07	practical	10:40	1:10	N. Durga Bhavani	
12/10/22	B. Gayatri	21CHE06	practical	10:40	1:10	B. Gayatri	
12/10/22	N. Chanthra	21CHE20	practical	10:40	1:10	N. Chanthra	
12/10/22	D. Manasa	21CHE09	practical	10:40	1:10	D. Manasa	
12/10/22	P. Anantkumar	21CHE26	practical	10:40	1:10	P. Anantkumar	
12/10/22	P. Komal	21CHE23	practical	10:40	1:10	P. Komal	
12/10/22	B. Keethi	21CHE13	practical	10:40	1:10	B. Keethi	
12/10/22	T. Vamsi Reddy	21CHE29	practical	10:40	1:10	T. Vamsi Reddy	
12/10/22	O. Venk	21CHE05	practical	10:40	1:10	O. Venk	
12/10/22	V. Pradeep	21CHE12	practical	10:40	1:10	V. Pradeep	
12/10/22	D. Vijay	21CHE15	practical	10:40	1:10	D. Vijay	
12/10/22	P. Karthik	21CHE02	practical	10:40	1:10	P. Karthik	
12/10/22	G. Taren Kumar	21CHE16	practical	10:40	1:10	G. Taren Kumar	
12/10/22	B. Sai Teja	21CHE28	practical	10:40	1:10	B. Sai Teja	
12/10/22	T. Divya Kumar	21CHE11	practical	10:40	1:10	T. Divya Kumar	
12/10/22	M. Rohini	21CHE18	practical	10:40	1:10	M. Rohini	



S. NO	DATE	NAME OF THE STUDENT	ROLL NO	INSTRUMENT USED/ PURPOSE OF VISIT	ENTERING TIME	LEAVING TIME	SIGNATURE STUDENT	SIGNATURE LAB INCHARGE
1.	24/11/23	N. Charitha	21CHE20	practical	10:40	11:10	N. Charitha	SS
2	24/11/23	N. Durga Shavani	21CHE21	practical	10:40	11:10	N. D. Shavani	SS
3	24/11/23	MD. Taslima Nareen	21CHE24	practical	10:40	11:10	MD. Taslima	SS
4	24/11/23	D. Sumana	21CHE23	practical	10:40	11:10	D. Sumana	SS
5	24/11/23	P. Akanksha	21CHE26	practical	10:40	11:10	P. Akanksha	SS
6	24/11/23	B. Keerthi	21CHE15	practical	10:40	11:10	B. Keerthi	SS
7	24/11/23	M. Geetha Shree	21CHE25	practical	10:40	11:10	M. Geetha	SS
8	24/11/23	M. Jayalree	21CHE01	practical	10:40	11:10	M. Jayalree	SS
9	24/11/23	D. Manasa	21CHE09	practical	10:40	11:10	D. Manasa	SS
10	24/11/23	B. Gayatri	21CHE06	practical	10:40	11:10	B. Gayatri	SS
11	24/11/23	V. Bhuvaneshwari	21CHE17	practical	10:40	11:10	V. Bhuvaneshwari	SS
12	24/11/23	K. Bhavana Seethi	21CHE10	practical	10:40	11:10	K. Bhavana	SS
13	24/11/23	L. Asha Sivani	21CHE21	practical	10:40	11:10	L. Asha Sivani	SS
14	24/11/23	P. Komali	21CHE33	practical	10:40	11:10	P. Komali	SS
15	24/11/23	K. Ananda Varman	21CHE14	practical	10:40	11:10	K. Ananda	SS
16	24/11/23	P. Pratiksha	21CHE27	practical	10:40	11:10	P. Pratiksha	SS
17	24/11/23	V. Veni	21CHE05	practical	10:40	11:10	V. Veni	SS
18	24/11/23	G. Tareen Kumar	21CHE16	practical	10:40	11:10	G. Tareen	SS
19	24/11/23	D. Vijay Kumar	21CHE15	practical	10:40	11:10	D. Vijay	SS
20	24/11/23	B. Sai Raja	21CHE28	practical	10:40	11:10	B. Sai Raja	SS
21	24/11/23	G. Ramesh	21CHE08	practical	10:40	11:10	G. Ramesh	SS
22	24/11/23	M. Rohith	21CHE18	practical	10:40	11:10	M. Rohith	SS
23	24/11/23	K. Ramya Anjali	21CHE31	practical	10:40	11:10	K. Ramya	SS
24	24/11/23	F. Surekha Kumari	21CHE11	practical	10:40	11:10	F. Surekha	SS
25	24/11/23	K. Rishabh Reddy	21CHE30	practical	10:40	11:10	K. Rishabh	SS
26	24/11/23	K. Rishabh Reddy	21CHE39	practical	10:40	11:10	K. Rishabh	SS

S. NO	DATE	NAME OF THE STUDENT	ROLL NO	INSTRUMENT USED/ PURPOSE OF VISIT	ENTERING TIME	LEAVING TIME	SIGNATURE STUDENT	SIGNATURE LAB INCHARGE
8	18/10/23	T. Ramya Sree	22CHE27	practical	1:30	4:30	T. Ramya	SS
9	18/10/23	V. Pavani	22CHE19	practical	1:30	4:30	V. Pavani	SS
10	18/10/23	B. Sai Kiran	22CHE28	practical	1:30	4:30	B. Sai Kiran	SS
11	18/10/23	A. Bala Mahamud	22CHE01	practical	1:30	4:30	A. Bala	SS
1	19/11/23	P. Angel	22CHE03	practical	1:30	4:30	P. Angel	SS
2	19/11/23	H. Haritha	22CHE23	practical	1:30	4:30	H. Haritha	SS
3	19/11/23	V. Lakshmi	22CHE09	practical	1:30	4:30	V. Lakshmi	SS
4	19/11/23	M. Manasa	22CHE25	practical	1:30	4:30	M. Manasa	SS
5	19/11/23	E. Hemu	22CHE17	practical	1:30	4:30	E. Hemu	SS
6	19/11/23	H. Himapriya	22CHE06	practical	1:30	4:30	H. Himapriya	SS
7	19/11/23	S. Haritha	22CHE14	practical	1:30	4:30	S. Haritha	SS
8	19/11/23	M. Pushpa	22CHE26	practical	1:30	4:30	M. Pushpa	SS
9	19/11/23	V. Pavani	22CHE19	practical	1:30	4:30	V. Pavani	SS
10	19/11/23	K. Sushma	22CHE11	practical	1:30	4:30	K. Sushma	SS
11	19/11/23	T. Ramya Sree	22CHE27	practical	1:30	4:30	T. Ramya	SS
12	19/11/23	M. Sravani	22CHE30	practical	1:30	4:30	M. Sravani	SS
13	19/11/23	T. Vivek Narayanaiah	22CHE16	practical	1:30	4:30	T. Vivek	SS
14	19/11/23	P. Parvathi	22CHE05	practical	1:30	4:30	P. Parvathi	SS
15	19/11/23	A. Sai Lakshman	22CHE04	practical	1:30	4:30	A. Sai	SS
16	19/11/23	K. Ekam Prakash	22CHE04	practical	1:30	4:30	K. Ekam	SS
17	19/11/23	K. Suresh Kumar	22CHE20	practical	1:30	4:30	K. Suresh	SS
18	19/11/23	S. Lalitha	22CHE32	practical	1:30	4:30	S. Lalitha	SS
19	19/11/23	A. Bala Mahamud	22CHE01	practical	1:30	4:30	A. Bala	SS
20	19/11/23	B. Sai Kiran	22CHE28	practical	1:30	4:30	B. Sai Kiran	SS



## ELECTRONICS LAB



# CHEMISTRY LAB(UG) LOG BOOK

23						
838	G. S. PRKASH	25/1/21	MAINTENANCE	11:00	2:00 PM	G. S. Prakash
839	J. SRINIVAS RAO	29/1/21	Maintenance	11:00	2:00 PM	J. Srinivas Rao
840	G. S. PRKASH	19/2/21	MAINTENANCE	12:00	4:00 PM	G. S. Prakash
841	J. Srinivas	"	"	11:30	12:00	J. Srinivas
842	G. S. PRKASH	23/3/21	"	1:00	4:00	G. S. Prakash
843	J. Srinivas	"	"	12:00	1:00	J. Srinivas
844	G. S. PRKASH	28/4/21	"	09:00	11:00	G. S. Prakash
845	J. Srinivas	"	"	8:30	9:00	J. Srinivas
846	G. S. PRKASH	31/05/21	"	8:00	10:00	G. S. Prakash
847	G. S. PRKASH	22/06/21	"	11:00	1:00	G. S. Prakash
848	J. Srinivas	22/06/21	"	10:00	10:30	J. Srinivas
849	G. S. PRKASH	01/08/21	"	10:00	2:00	G. S. Prakash
850	P. Anil Kumar	01/08/21	Project	12:30	1:30	P. Anil Kumar
851	A. Pradham Krishna	01/08/21	Project	11:30	1:30	A. Pradham Krishna
852	P. Priyanka	01/08/21	Project	12:30	1:30	P. Priyanka
853	P. Naveena	01/08/21	Project	12:30	1:30	P. Naveena
854	Shaik. Salma Bani (181575)	01/08/21	Project	"	"	Shaik. Salma Bani
855	K. Harna	01/08/21	Project	"	"	K. Harna
856	J. Dalambika	01/08/21	Project	"	"	J. Dalambika
857	U. Navya Sri	4-08-21	Project	12:30	1:30	U. Navya Sri
858	B. Siva Prasad	4-08-21	Project	12:30	1:30	B. Siva Prasad
859	V. Ramu	4-08-21	Project	12:30	1:30	V. Ramu
860	V. Krishna	4-08-21	Project	12:30	1:30	V. Krishna
861	J. Mahesh Babu	4-08-21	Project	12:30	1:30	J. Mahesh Babu
862	K. Bhavani Shankar	4-08-21	Project	12:30	1:30	K. Bhavani Shankar
863	B. Appalanaidu	4-08-21	Project	12:30	1:30	B. Appalanaidu
864	R. Yashwanth	4/08/21	Project	12:30	1:30	R. Yashwanth
865	K. Sagar Babu	4-08-21	Project	12:30	1:30	K. Sagar Babu
866	K. Pavan Krishna	4-08-21	Project	12:30	1:30	K. Pavan Krishna
867	M. Sagar Prakash Reddy	4-08-21	Project	12:30	1:30	M. Sagar Prakash Reddy
868	T. Manoj Kumar	4-08-21	Project	12:30	1:30	T. Manoj Kumar
869	K. Saral durga Prasad	4-08-21	Project	12:30	1:30	K. Saral durga Prasad
870	A. Surya Prakash	4-08-21	Project	12:30	1:30	A. Surya Prakash
871	V. Venkata Phanindra	4-08-21	Project	12:30	1:30	V. Venkata Phanindra
872	B. Loka pavan Shaker	4/08/21	Project	12:30	1:30	B. Loka pavan Shaker
873	M. D. Hussain	4/08/21	Project	12:30	1:30	M. D. Hussain
874	G. S. PRKASH	1/09/21	MAINTENANCE	12:00	3:00 PM	G. S. Prakash
875	J. Srinivas	11/9/21	Cleaning	11:30	12:30	J. Srinivas
876	G. S. PRKASH	02/12/21	MAINTENANCE	12:00	3:00 PM	G. S. Prakash
877	J. Srinivas	02/12/21	Cleaning	10:00	10:30	J. Srinivas



878	G. S. prakash	2/2/22	MAINTAINANCE	2:00PM	5:00PM	G. S. prakash
879	J. Srinivas	2/2/22	CLEANING	10:00AM	10:30AM	J. Srinivas
880	G. S. prakash	22/3/22	MAINTAINANCE	3:00PM	5:00PM	G. S. prakash
881	J. Srinivas	22/3/22	CLEANING	10:00	10:30AM	J. Srinivas
882	G. S. prakash	5/5/22	MAINTAINANCE	3:00PM	5:00PM	G. S. prakash
883	J. Srinivas	5/5/22	CLEANING	11:00	11:30PM	J. Srinivas
884	Ms. Ayesha	8/7/22	Photo session	11:25		Ms. Ayesha
885	M. Gayatri	8/7/22	photo session	11:25		M. Gayatri
886	Ch. Sreeja	8/7/22	photo session	11:25		Ch. Sreeja
887	K. Ramesh	8/7/22	photo session	11:25		K. Ramesh
888	K. Sri Krishna	8/7/22	photo session	11:25		K. Sri Krishna
889	R. Uma maheswar Baby	8/7/22	photo session	11:25		R. Uma
890	R. Prem Kumar	8/7/22	photo session	11:25		R. Prem
891	P. Subashish	8/7/22	Photo session	11:25		P. Subashish
892	T. Mahesh	8/7/22	Photo session	11:25		T. Mahesh
893	T. Mounika	8/7/22	photo session	11:25		T. Mounika
894	K. Roshini	8/7/22	photo session	11:25		K. Roshini
895	R. Krishnaveni	8/7/22	photosession	11:25		R. Krishnaveni
896	V. RevathiNadh	8/7/22	Photosession	11:25		V. RevathiNadh
897	B. Eswar Sai	8/7/22	photosession	11:25		B. Eswar Sai
898	M. Dhana Lakshmi	8/7/22	photosession	11:25		M. Dhana Lakshmi
899	R. Meena	8/7/22	photosession	11:25		R. Meena
900	K. Yaswanth Sai	8/7/22	photosession	11:25		K. Yaswanth Sai
901	G. Narain	8/7/22	Photo session	11:25		G. Narain
902	H. Venkatesh	8/7/22	Photosession	11:25		H. Venkatesh
903	P. Venkatesu	04/03/23	photosession	03:57		P. Venkatesu
904	G. Anand	04/03/23		03:57		G. Anand
905	M. Anand	04/03/23		03:57		M. Anand
906	M. Hanikrushna	04/03/23		03:58		M. Hanikrushna
907	T. Naga Deep Kumar	04/03/23		03:59		T. Naga Deep Kumar
908	R. Sri Ram	04/03/23		04:00		R. Sri Ram
909	M. Ashok Kumar	04/03/23		04:01		M. Ashok Kumar
910	K. Raghavendra Rao	04/03/23		04:02		K. Raghavendra Rao
911	G. Ramani Reddy	04/03/23		04:04		G. Ramani Reddy
912	T. prasanna Kumar	04/03/23		04:05		T. prasanna Kumar
913	Y. Ram Babu	04/03/23		04:05		Y. Ram Babu
914	G. Mallesh	04/03/23		04:06		G. Mallesh
915	M. Chandu	04/03/23		04:06		M. Chandu
916	K. Hemanth	04/03/23		04:07		K. Hemanth
917	T. Venkatesh	04/03/23		04:07		T. Venkatesh

# PHYSICS LAB EQUIPMENT REPAIRS BILLS

TAX INVOICE CASH / CREDIT					
<b>ALPHA ELECTRONICS</b> Sales & Services all Electronics, Electrical, Physics, Lab Trainers, Test & Measuring Instruments Plot No : 927, Patel Nagar, Paipula Road, VIJAYAWADA - 520 015. Cell : 9949785122, 8328127855 GSTIN : 37BZWPK9910M1ZC			Invoice No. <b>11</b> Order No. <b>-</b> Dispatch through : <b>-</b>		Dated : <b>14/06/2023</b> Dated : <b>-</b> Destination : <b>-</b>
To <b>The Principal,</b> Address <b>P.B. Sudhakar, Arts &amp; Science</b> <b>Mogalrajapuram, Vijayawada.</b> Party GSTIN <b>-</b>			Date of Supply : <b>Physics Lab Equipment</b> Place of Supply : <b>Scrining.</b> Vehicle No. : <b>-</b> State : <b>ANDHRA PRADESH</b> State Code : <b>37</b>		
S.No.	DESCRIPTION OF GOODS	HSN CODE	QTY.	RATE PER UNIT	AMOUNT Rs.
(1)	LAB SERVICE physics Dept Regulate power Supplies RPS. Repairing.	-	7 Nos	400/-	2800/-
2.	Cathode Ray Oscillo Repairing	-	2 Nos	850/-	1700/-
3.	FET Characteristics Repairing	-	4 Nos	300/-	1200/-
4.	Differentiator & Integrator Repairing kit	-	3 Nos	300/-	900/-
5.	(OPAMP) Integrator Inverter & sum Amplifier kit	-	1 No	300/-	300/-
6.	Logic Gates. Demorgan's kit	-	2 Nos	300/-	600/-
7.	Adder & Subtractor Replace components cost	-	2 Nos	300/-	600/-
					1750/-
Total Amount ( In words) <b>Leven thousand Six hundred and twenty three only</b>				TOTAL VALUE <b>9850/-</b>	
Bank Details Bank Name : State Bank of India				SGST @ 9% : <b>886.50</b>	
Bank Account No : 38994332182				CGST @ 9% : <b>886.50</b>	
Bank Branch : IFSC SBIN0011726, Madhura Ngar, Vijayawada				IGST @ 9% : <b>886.50</b>	
NOTE : All disputes are subjected to Vijayawada Jurisdiction only. After 30 days overdue Interest @24% p.a. Will be charged.				GRAND AMOUNT <b>11,623.50</b>	
Receiver's Signature : <b>[Signature]</b>				For ALPHA ELECTRONICS <b>[Signature]</b> Authorised Signatory	

**BILL**  
**M. VENKATESWARA RAO**

PEZZONIPET, VIJAYAWADA.

UNDER TAKE - REPAIRS OF LABORATORY EQUIPMENT

Cell: 7569744866

To

The Principal,

P. B. Sridhar Reddy Arts & Sc. College,  
Vijayawada

Bill No : 156

Date : 15-06/2023

Sl. No.	Name of the Item	Charges per Each Unit	Qty	Amount
<b>SERVICE &amp; REPAIRING CHARGES</b>				
1)	Power Supply	500-00	1	500-00
2)	Lit. Modification	350-00	1	350-00
3)	Plasma Cuv. Air cyp	350-00	2	700-00
4)	Energy band gap	350-00	2	700-00
5)	Logic gates	350-00	2	700-00

2950-00

Rs. Two thousand nine hundred fifty only

CHEQUE / NEFT Details :

M. VENKATESWARA RAO,  
UCO Bank, GOVERNOR PET BRANCH,  
A/c. No. 0222 011 0011 546  
IFS Code : UCBA 0000 222



M. VENKATESWARA RAO



# Complaints Register(office)

1

Jan - 2024

6/1/2024.	No Complaints Registered.		
13/1/2024.	No Complaints Registered.		
20/1/2024.	No Complaints Registered.		
24/1/2024.	Room NO - 214, department of English ceiling fan is not working from one week onwards.	V. Poojitha	Work is completed.
27/1/2024.	No complaints Registered.		
3/2/2024.	No Complaints Registered.		
10/2/2024.	No Complaints Registered.		
	Room No - 312 Room do 2 lights Prabalan		Refitted new light fixture
	Room No - 313 Room do 1 fan Prabalan		Refitted condenser coils
	P.R 1 <sup>st</sup> floor do 1 light Prabalan		Refitted new light fixture
14/2/2024.	Students are requested to change the Hindi faculty Bhavya Ram.		
24/2/2024.	No Complaints Registered.		
2/3/2024.	No Complaints Registered.		

9/3/24.	No Complainants Registered.	
16/3/24.	No Complainants Registered.	
16/3/24	227- 1 Tubelight issue	Rectified on 18-3-2024
18/3/24	Dshab - fan Complaint (Faculty)	Rectified
16/3/24	Fan vibration complaint (Faculty)	Rectified on 18/3/24.
18/3/24	Room-No-326 - 2-lights 1-New light - 1 - light replacement	Rectified ok. 18/3/24
18/3/24	Room no- 123, 124, 125 Room do 5 C.E.D lights problem new lights replacement	Rectified ok 18/3/24
23/3/24	No complainants Registered.	
30/3/24	No Complainants Registered.	
6/4/24	No complainants Registered.	
13/4/24	No Complainants Registered.	
18/4/24	New Admissions	
19/4/24	Fans are not working 444	
20/4/24	No complainants Registered.	



## Department of ZOOLOGY &amp; BOTANY.

24-4-24	209 - Tubelights (3) - - Wanted, Wall Fans-side (2) Repairs/Replace 210 - Central Arch Arch. (Zooology) - Tubelights (2) - A/c - Servicing - 212 - Tubelights (2) wall Fan (1) 213 - Zooology museum 2 - Tubelights,	Refrigerator
24/4/24	No complaints Registered.	
27/4/24	PHYSES Lab 321 - Two Tubelights	Refried. 30/4/24 Jd.
04-05-2024	Commerce Department (437) fans were not working properly. (2 fans.) Last 2 fans,	Refried 5-5-24
4/5/24	<del>Power</del> No complaints Registered. (Box).	
7/5/24	3 <sup>rd</sup> floor water cooler new fixings work	Completed work. V. P. 7/5/24
11/5/24	No complaints Registered. (Box).	JOB DONE
12/5/2024	OPAC Server not working (Asst Librarian, B.V.B. MURALI KRISHNA)	OPAC SERVER ALIVE) on 14/5/24
17/05/24	Fan is not working in Business Analytics Staff Room (No. 428)	



18/5/24 NO complaints Registered.

21/5/24 Room NO: 441 - FDM, light

25/5/24 NO complaints Registered.

27/5/24 physics staff Room <sup>view</sup> table fan  
complaint. 220 room upper

cook complied  
28/5/24

1/6/24 NO Complaints Registered.

8/6/24 NO complaints Registered (Box).

17/6/24 MSDS Lab Internet Rescue Networking. 19/6/24 Job done. N/A  
19/6/2024

18/6/24 227 UG CSC Department Internet  
Networking. Wiring & Casing Required.

19/6/24 Operating System Corrupted Resolved L/S  
English Department 214 20/6/2024

19/6/24 no internet functioning in  
in MDA dept. Resolved  
21/6/24 82

22/6/24 complaint Registered on canteen  
staff regarding phone po transactions.

22/6/24 Language Lab Internet fail.

Resolved. 22/6/24  
Internet cable Replaced  
Room 318 to Language Lab

29/6/24 NO Complaints Registered (Box).



6/7/24	No complaints Registered (Box).		
10/7/24	Room No. 324 fan problem (Vice Principal Bari Room)	Work completed 10/7/24	
10/7/24	Small Rod for fan Tube lights in Room 324 Wiring required at 324	Dept. of Electronics Work completed 10/7/24	
12/7/2024	AC cooler leakage in LANGUAGE lab English lab		
13/7/24.	NO complaints Registered.		
13/7/24	No light in washroom	Room No-305 2 new lights fixed T. Annappa	Rectified 13/7/24
20/7/24.	NO complaints Registered (Box).		
27/7/24.	No complaints Registered (Box).		
3/8/24.	No complaints Registered (Box).		
10/8/24.	no complaints Registered (Box).		
12/8/24.	no complaints Registered (Box).		
19/8/24	Fan Problem (Room No: 434)		
20/8/24	NO Light & Fan Problem (Room No: 444): "Add Extra 2 fans"		



24/8/24	No compliants Registered (Box).	
31/8/24	No compliants Registered (Box).	
9/9/24 (Monday)	No compliants Registered (Box)	
14/9/24	No compliants Registered (Box).	
19/9/24	216 Room, 10 fans prabalan	Refined condition ok 19/9/24
19/9/24	412 Room 10 1 fan prabalan	Refined condition ok 19/9/24
19/9/24	second floor 10 water leakage prabalan	Refined condition ok 19/9/24
21/9/24	No compliants Registered (Box).	Refined
23/9/24	410 fan is not working since 3 weeks	condition ok new fan fixed 23/9/24
28/9/24	No compliants Registered (Box).	
5/10/24	No compliants Registered (Box).	
12/10/24	Festival	
19/10/24	No compliants Registered (Box).	
28/10/24	Room no:- 445 Fans are not working from last 3 days	