



**PARVATHANENI BRAHMAYYA
SIDDHARTHA COLLEGE OF ARTS & SCIENCE**

(Autonomous college)

Re-accredited at the level 'A+' by the NAAC

Siddhartha Nagar, Vijayawada – 520 010

1. GOVERNING BODY

Constitution of Governing Body:

Number	Category	Nature
5Members	Management	Trust or management as per the constitution or bye laws, with the Chairman or President/Director as the chairperson
2Members	Teachersofthe College	Nominated by the Principal based on seniority By Rotation
1Member	Educationist or industrialist	Nominated by the management
1Member	UGC Nominee	Nominated by the UGC
1Member	State Governm ent nominee	Academician not below the rank of professor or State Government official of Directorate of Higher Education/State Council of Higher Education
1Member	University Nominee	Nominated by the University
1Member	Principalof College	Ex-Officio

Term: The Governing Body shall be reconstituted every three years except in the case of UGC nominee who shall have a term of five years.

Meetings: Meetings of the Governing Body shall be held at least twice a year.

Functions of the Governing Body:

Subject to the existing provision in the bye-laws of respective college and rules laid down by the state government/parent university

The Governing Body shall:

- Guide the college while fulfilling the objectives for which the college has been granted autonomous status.
- Institute scholarships, fellowships, studentships, medals, prizes and certificates on the recommendations of the Academic Council
- Approve new programmes of study leading to degrees and/or diplomas.
- All recruitments of Teaching Faculty/Principal shall be made by the Governing Body/state government as applicable in accordance with the policies laid down by the UGC and State Government from time to time.
- To approve annual budget of the college before submitting the same at the UGC.
- Perform such other functions and institute committees, as may be necessary and deemed fit for the proper development of the college

Governing body in PBSCAS

S.No.	Name	Designation
1.	Dr. C. Nageswara Rao President, SAGTE	Chairman
2.	Sri P. Lakshmana Rao, B.Com. F.C.A. Secretary, SAGTE	Member
3.	Sri S. Venkateswara Rao, Treasurer, SAGTE & Convener, PBSCAS	Member
4.	Sri Rajayya M. Vice-president	Member
5.	Prof. Vijayamohanan K Pillai Professor & Chair, Chemistry, Indian Institute of Science Education and Research (IISER)- Tirupati,	UGC Nominee
6.	The Regional Joint Director of Collegiate Education, Rajahmundry	Govt., Nominee
7.	Dr. Brahmachari, Registrar, Krishna University, Machilipatnam	University Nominee
8.	Dr.M. Ramesh, M.A., M.Phil., Ph.D. Principal, PBSCAS	Member
7.	Dr. L.K. Mohan Rao Academic Advisor, SAGTE	Special Invitee
8.	Sri V. Babu Rao	Special Invite

	Director, PBSCAS	
11.	Prof. Rajesh C. Jampala Dean (Academics)	Special Invitee
12.	Sri G Chakravarthy, Academic Officer	Special Invitee
13.	Dr.Ch. Suryaprakasa Rao, HoD, Economics	Faculty Nominee
14.	Dr.B. Jaya Prakash, Associate Professor Business Administration	Faculty Nominee

2. ACADEMIC COUNCIL

Composition of academic council:

1. The Principal (Chairman)
2. All the Heads of Departments in the college
3. Four teachers of the college representing different categories of teaching staff by rotation on the basis of seniority of service in the college.
4. Not less than four experts/academicians from outside the college representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering, Sciences etc., to be nominated by the Governing Body.
5. Three nominees of the university not less than Professors.
6. A faculty member nominated by the Principal (Member Secretary).

Term: The term of the nominated members shall be three years.

Meetings: Academic Council shall meet at least twice a year.

Functions of the Academic Council:

The Academic Council shall have power to:

- (a) Scrutinize and approve the proposals with or without modification of the Boards of Studies with regard to courses of study, academic regulations, curricula, syllabi and modifications thereof, instructional and evaluation arrangements, methods, procedures relevant thereto etc., provided that where the Academic Council differs on any proposal, it shall have the right to return the matter for reconsideration to the Board of Studies concerned or reject it, after giving reasons to do so.
- (b) Make regulations regarding the admission of students to different programmes of study in the college keeping in view the policy of the Government.

- (c) Make regulations for sports, extra-curricular activities, and proper maintenance and functioning of the playgrounds and hostels.
- (d) Recommend to the Governing Body proposals for institution of new programmes of study.
- (e) Recommend to the Governing Body institution of scholarships, studentships, fellowships, prizes and medals, and to frame regulations for the award of the same.
- (f) Advise the Governing Body on suggestions(s) pertaining to academic affairs made by it.
- (g) Perform such other functions as may be assigned by the Governing Body.

Academic Council in PBSCAS

S.No.	Name	Designation
1	Dr.M. Ramesh, Principal,PBSCAS	Chairman
2	Prof.Y. Sundara Krishna, Krishna University, Machilipatnam.	University Rep.,
3	Prof.N. Usha, Krishna University, Machilipatnam.	University Rep.,
4	Prof.Y.A.V.A.S.N. Maruthi, Krishna University, Machilipatnam.	University Rep.,
5	Prof.G. AnjaneyaSwamy, Dean, AP Central University, Anantpur	Outside Expert
6	Prof.G. Sarojamma, Department of Applied Mathematics, Former VC, Sri PadmavatiMahilaViswavidyalayam, Tirupati.	Outside Expert
7	Prof.V. ValliKumari, Department of CSSE, College of Engineering, Andhra University, Visakhapatnam.	Outside Expert
8	Dr.Ch. BalaNageswara Rao, Vice-Chancellor, SaveethaAmaravathi University, Vijayawada.	Outside Expert
9	Dr. Ch. Nageswara Rao President, SAGTE, Vijayawada-10.	Special Invitee
10	Sri P. LakshmanaRao,	Special Invitee

	Secretary, SAGTE, Vijayawada-10.	
11	Sri S. VenkateswaraRao, Treasurer, SAGTE	Special Invitee
12	Dr. L.K. Mohan Rao, Academic Advisor, SAG&TE	Special Invitee
13	Sri V. BabuRao, Director	Special Invitee
14	Prof. Rajesh C Jampala, Dean (Academics)	Special Invitee
15	Sri M. Seshagiri Rao, Controller of Examinations	Member
16	Sri G. Chakravarthi, HOD, Statistics	Member
17	Sri I.V. Venkateswara Rao, Incharge, Dept. of Mathematics (UG)	Member
18	Dr.J.L. Rama Prasad, Department of Mathematics (PG)	Member
19	Dr.M. Manoranjani, Vice-Principal HOD, Chemistry	Member
20	Dr.P.T.S.R.K. Prasada Rao, Incharge, Dept. of Chemistry (UG)	Member
21	Dr.G .Srilatha, HOD, English	Member
22	Sri K.V. Ramesh Chandra, Incharge, Business Admn (UG)	Member
23	Sri K. NarayanaRao, Incharge, Commerce (UG)	Member
24	Dr.Ch. Suryaprakasa Rao, HoD, Economics	Member
25	Sri K.S.V. SambasivaRao, HOD, Electronics	Member
26	Dr. T.S. Ravi Kiran, HOD, Computer Scien	Member
27	Sri K Sudheer, Incharge, Department of Computer Science (UG)	Member
28	Dr.T. Srinivasa Krishna, Incharge, Dept. of Physics (UG)	Member
29	Dr.P. Srinivasa Rao, Incharge, Dept. of Botany & Zoology	Member
30	Sri K. Sridhar, Training & Placement Officer	Member
31	Sri D. Vasu, Incharge, Business Analytics (UG)	Member
32	Dr.N. Siva Kumar, HoD, Telugu	Member
33	Dr.M. Jaya Lakshmi, Incharge,	

BOARDS OF STUDIES

Composition of Board of Studies:

1. Head of the Department concerned (Chairman).
2. The entire faculty of each specialization.
3. Two subject experts from outside the Parent University to be nominated by the Academic Council.
4. One expert to be nominated by the Vice-Chancellor from a panel of six recommended by the college principal.
5. One representative from industry/corporate sector/allied area relating to placement.
6. One postgraduate meritorious alumnus to be nominated by the principal. The Chairman, Board of Studies, may with the approval of the principal of the college, co-opt:
 - (a) Experts from outside the college when ever special courses of studies are to be formulated.
 - (b) Other members of staff of the same faculty.

Term: The term of the nominated members shall be three years.

Meetings: The Board of Studies shall meet at least twice a year.

Functions:

The Board of Studies of a Department in the college shall:

- (a) Prepare syllabi for various courses keeping in view the objectives of the college, interest of the stakeholders and national requirement for consideration and approval of the Academic Council.
- (b) Suggest methodologies for innovative teaching and evaluation techniques.
- (c) Suggest panel of names to the Academic Council for appointment of examiners and
- (d) Coordinate research, teaching, extension and other academic activities in the department/college.

Boards of Studies in PBSCAS

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Alumna,

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Alumnus

4. Finance Committee

Composition of Finance Committee:

- (a) The Principal (Chairman).
- (b) One person to be nominated by the Governing Body of the college for a period of two years.
- (c) Finance Officer of the affiliating University
- (d) One senior-most teacher of the college to be nominated in rotation by the principal for two years.

Term: Term of the Finance Committee shall be three years.

Meetings: The Finance Committee shall meet at least twice a year

Functions of the Finance Committee:

The Finance Committee shall act as an advisory body to the Governing Body, to consider:

- (a) Budget estimates relating to the grant received/receivable from UGC, and income from fees, etc. collected for the activities to be undertaken under the scheme of autonomy; and

(b) Audited accounts for the above.

Finance Committee in PBSCAS

S.No.	Name	Designation
1.	Dr.M. Ramesh, Principal	Chairman
2.	Sri S.Venkateswara Rao Convener, P.B. Siddhartha College of Arts & Science	Management Nom.,
3.	Sri D. Chaitanya Manohar, Krishna University	Finance Officer
4.	Dr.Md.S. Rahaman, Asst.Professor in Business Admn.	Faculty Nominee-PG
5.	Sri K.V. Ramesh Chandra, I/C Dept.of Business Admn.	Faculty Nominee-UG
6.	Sri V. Babu Rao, Director	Special Invitee
7.	Prof. Rajesh C Jampala, Dean	Special Invitee
8.	Sri M. Seshagiri Rao, Controller of Examinations	Special Invitee

5. IQAC

Objectives of the IQAC

The IQAC of the College is constituted to achieve the following objectives:

- To develop and progress a heightened level of clarity and focus in institutional functioning towards creation, sustenance and enhancement of quality and facilitate internalization of the quality culture permeating every sphere of the Institution.
- To facilitate the integration of the various activities of the institution and institutionalize the best practices.
- To provide a sound basis for decision making imbining all the dimensions of service quality to improve institutional functioning.
- To act as a change agent in the Institution.
- To coordinate and improve internal communication to facilitate greater policy implementation and quality assurance towards its stakeholders.

Functions of the IQAC

- Development and application of quality benchmarks/parameters for the various academic and administrative activities of the College.
- Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- Arrangement for feedback responses from students, parents and other stakeholders on quality-related institutional processes.

- Dissemination of information on the various quality parameters of higher education.
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- Documentation of the various programmes/activities of the College, leading to quality improvement.
- Acting as a nodal agency of the College for coordinating quality-related activities, including adoption and dissemination of good practices.
- Development and maintenance of Institutional database through MIS for the purpose of maintaining/enhancing the institutional quality.
- Development of Quality Culture in the College.
- Preparation of the Annual Quality Assurance Report (AQAR) of the College based on the quality parameters/assessment criteria developed by the relevant quality assurance body (like NAAC, NBA, AB) in the prescribed format.
- Bi-annual development of Quality Radars (QRs) and Ranking of Integral Units of the College based on the AQAR.
- Interaction with SQACs in the pre and post accreditation quality assessment, sustenance and enhancement endeavours.
- In terms of UGC Regulations 2010, IQAC shall act as the Documentation and Record-Keeping cell.

Finance Committee in PBSCAS

S.No.	Name	Designation
1	Dr.M. Ramesh, Principal	Chairperson
2	Prof. D.H. Narayana Former Pro-Vice-Chancellor, GITAM University	Educationalist
3	Dr.M.V.S. Raju, Professor, Dean – R&D, Dept. of Civil Engineering, V.R. Siddhartha Engineering College, Vijayawada	Academician
4	Sri Kotagiri Ravi Kumar, Rajeswari Home Care Products Industry, Venegandla Village, Guntur Dist.	Industrialist
5	Smt. ChennupatiUshaRani, Corporater, Vijayawada	Local Body Member
6	Sri S. Venkateswara Rao, Convener of the college	Management Member
7	Sri V. Babu Rao, Director	Special Invitee
8	Prof. Rajesh C Jampala,	Senior Adm., Officer

	Dean (Academics) and Professor & HoD, Commerce & Business Administration	
9	Dr.M. Manoranjani, HOD, Chemistry & Vice-Principal	Senior Adm., Officer
10	Sri M. Seshagiri Rao, Controller of Examinations	Senior Adm., Officer
11	Sri K. Sridhar, Department of Computer Science & Placement Officer	Senior Adm., Officer
12	Sri P. Subhakar, NSS Programme Officer	Senior Adm., Officer
13	Sri I.V. Venkateswara Rao, Sr. Assistant Professor in Mathematics & Incharge (UG) Mathematics	Member
14	Dr.Ch. Suryaprakasa Rao, HOD, Economics	Member
15	Dr. T.S. Ravi Kiran, HOD, Computer Science	Member
16	Sri G. Chakravarthi, HOD, Statistics & Academic Officer	Member
17	Dr.G. Srilatha, HOD, English	Member
18	Sri K.S.V. Sambasiva Rao, HOD, Electronics	Member
19	Dr.T. Srinivasa Krishna, Incharge, Physics	Member
20	Sri N. Venkateswara Rao President, P.B. Siddhartha College of Arts & Science Alumni Association, Vijayawada	Alumni Member
21	Dr.S.B. Rajendra Prasad, Associate Professor Business Administration	Coordinator
22	Dr.J.L. Ram Prasad, Assistant Professor in Mathematics	Co-Coordinator
23	Dr.P. Srinivasa Rao HoD, Botany & Zoology	Co-Coordinator
24	Smt.Ch. Hanuman Jyothi, Lecturer in Business Analytics	Co-Coordinator
25	Mr. Raghu Manikanta, II MBA	Student member
26	Mr. VamsiRuthvik, II B.Sc. AI & ML, 224313P	Student member