Action Taken Report

for the

Minutes of the meeting of the IQAC held on 21st August, 2021

Sl No.	Resolutions	Action Taken
1	The AQAR of 2019-20 is approved with out any modification	The AQAR of 2019-20 is approved and submitted to NAAC.
2	To organize at least 10 activities like seminars, workshops, FDPs in an academic year by each department	Informed and support extended to departments to organise at least 10 activities like seminars, workshops, FDPs in an academic year.
3	M.Sc. Data Science, B.Com. (BFSI) Banking Financial Services and Insurance and B.Sc. (AI & ML) Artificial Intelligence & Machine Learning programmes are resolved to be introduced in the academic year 2021-22.	M.Sc. Data Science, B.Com. (BFSI) Banking Financial Services and Insurance and B.Sc. (AI & ML) Artificial Intelligence & Machine Learning programmes are introduced in the academic year 2021-22.
4	B.Sc. (Mathematics, Physics, Chemistry) Telugu Medium, B.Com. (General) Telugu Medium, M.Com. and M.A. (English) programmes are resolved to be discontinued from the academic year 2021-22.	B.Sc. (Mathematics, Physics, Chemistry) Telugu Medium, B.Com. (General) Telugu Medium, M.Com. and M.A. (English) programmes are discontinued from the academic year 2021-22.
5	Resolved to introduce at least two Add-on courses by each department in the academic year 2021-22.	Informed to departments to organize at least two Add-on courses in the academic year 2021-22.
6	Resolved to introduce at least three skill development courses by each department in the academic year 2021-22.	Introduced three skill development courses by each department in the academic year 2021-22.
7	Resolved to introduce Attendance App web based from the academic year 2021-22 as a part of e-governance.	Attendance collection through a webapp was introduced from AY 2021-22 as a part of e-governance.
8	Resolved to introduce e-mentoring system to academic progress of each student and mentor the student for his/her cognitive, physical and physiological status from the academic year 2021-22.	Informed to mentors to council the students through e-mentoring system to update the academic progress of each student and mentor the student for his/her cognitive, physical and physiological status.
9	Resolved to develop at least two you tube lessons using new recording room facility for each course by each faculty member from the academic	E-content development is carried out by many faculty members.

	year 2021-22, as a part of e-content of the course.	
10	Resolved to collect any data required in the college using Google forms	Resolved to collect any data required in the college using Google forms.
11	Resolved to maintain alumni diary from the academic year 2021-22 using software.	Resolved to maintain alumni diary from the academic year 2021-22 using software.
12	Resolved to constitute internal audit committees for academic, administrative, infra and financial audits to meet the requirement of NAAC as a quality measure.	Constituted internal audit committees for academic, administrative, infra and financial audits to meet the requirement of NAAC as a quality measure.
13	To purchase Plagiarism software. Research committee is entrusted with identification of software for purchase.	Research committee is entrusted with identification of software for purchase.
14	To insist the Faculty to publish at least one research publication in Scopus indexed journals in a year.	Motivated faculty to publish at least one research publication in Scopus indexed journals every year and also providing incentives.
15	To adopt online payment procedure for fee collection.	To Inform to the Management to tie up with suitable partners for online payment procedure for fee collection.
16	To acquire higher qualifications like Ph.D and other qualifications like clearing SLET or NET in the next two years.	Informed to faculty members to acquire higher qualifications like Ph.D. and other qualifications like clearing SLET or NET in the next two years and many are doing so.
17	To engage Alumni in institutional activities.	Its regular ongoing process. Also nominated Alumni president in to IQAC cell.
18	To make Industrial trips and field visits compulsory in all the programmes.	Industrial trips and field visits were organized and gain momentum in post Covid period.
19	To constitute an Academic Audit cell, Infra Audit Cell, Administrative Audit Cell and Green Audit Cell with faculty members.	To constitute an Academic Audit Cell, Infra Audit Cell, Administrative Audit Cell and Green Audit Cell with faculty members.
20	To draft OBE policy.	A committee was established to draft OBE policy.
21	To direct each faculty member to develop two video lectures for each course.	A facility was under establishment to create video lessons.
22	To increase quantity and quality of extension activities.	Quantity as well as quality of extension activities are improved.
23	To conduct Internal IQAC committee meetings at least four times in a calendar year.	Noted by IQAC to do.
24	To adopt efficient feedback mechanism preferably using Google forms. A process to analyse the feedback information is to be implemented. Action taken report is to be submitted in the statutory bodies	Efficient feedback mechanism was established and feedback is conveniently collected by Google forms and physical mode. Analysis of feedback and Action taken reports are prepared.
25	To motivate the faculty to apply for	selected faculty were advised to apply for

	research funding.	research funding from National agencies.
26	To introduce Performance Appraisal System with respect to staff members.	Performance Appraisal System was improved and used with respect to staff members.
27	Incorporate more academic flexibility in the curriculum as per New Education Policy.	Informed to HoDs and discussed in BoS meetings for academic flexibility in the curriculum as per New Education Policy.

Sd/- xxx
(Dr. S.B. RAJENDRA PRASAD)
IQAC Coordinator

Sd/- xxx
(Dr. M. RAMESH)
PRINCIPAL